

**REGULAR MEETING
HOUSING COMMITTEE
August 21, 2007 – 3:00 p.m.
TRIBAL OFFICE BOARDROOM**

1. Call to Order and Roll Call. CHAIRPERSON Joan Delabreau called the meeting to order at 3:00 p.m. Roll call was taken with a quorum present. MEMBERS PRESENT: Rebecca Alegria, Mary Husby, David Corn (late), Mary Grignon and Davey Jean Peters. MEMBERS ABSENT: Kim Komanekin.

2. Moment of Silence. A moment of silence was observed.

3. Approval of Minutes dated June 26, 2007.

Motion made by Mary Husby to approve the minutes dated June 26, 2007. Second was by Mary Grignon. All those in favor of the motion signify by saying aye. Motion carried: 4 for, 0 opposed, 1 abstention and 2 absent (Corn and Komanekin).

4. EXECUTIVE SESSION: Tenant Issues

No one was present for Executive Session.

5. Housing Committee by laws: Review and Approval

Joan Delabreau informed the committee of the updates to the by laws:

- 1) Section 4.4 Added "Executive Session to hear tenant issues".
- 2) Section 4.5 Added "with assistance from Legislative staff".
- 3) Section 5 Added the word "Community" to phrase "committee members".
- 4) Section 6.18 Cut subsection (h)
- 5) Section 6.17 Pasted (h) to create subsection (d)
- 6) Section 7 Increased the quorum to 4 as an additional Legislator was added to the committee.
- 7) Change Tribal Administrator to Administrative Manager throughout the document.

The pages will be numbered and the footer will have the approval date listed.

Motion made by Davey Jean Peters to approve the by laws with the changes presented and forward to the Legislature for approval. Second was by Dave Corn. All those in favor signify by saying aye. Motion carried: 5 for, 0 opposed, 0 abstentions and 1 absent (Komanekin).

6. Tax Credit Start up Funds.

Betty Jo Wozniak requested that the committee pass a motion to loan the Housing Department the amount of \$250,000.00 for start up funds for the tax credit projects #3 and #4.

Originally, the Housing Department was loaned this amount but the projects were not awarded. At the time, the Department did spend down \$130,000.00 and most of that is recoverable and the paperwork is being process for the recovery.

The projects need to move forward and Ms. Wozniak is requesting assistance. (Memo is attached to minutes).

Motion made by Rebecca Alegria to recommend to the Legislature to loan an amount of \$250,000.00 to the WRDC for start up costs; to be repaid as soon as WRDC can begin to draw down on Raymond James funds in the amounts sufficient to repay amounts loaned to date on Tax Credit Projects #3 and #4. Second was made by Davey Jean Peters. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 0 abstentions and 1 absent (Komanekin).

7. Middle Village Volunteer Tree Planting Proposal

Betty Jo Wozniak along with Joel Grant-Menominee FIREMON Project Leader informed the committee that there is a tree planting project for the Middle Village area. This project has been endorsed by the Menominee Reservation Fire Monitoring Crew. The Housing Department will be able to assist with associated costs for the project in the form of supplies.

It was noted that the street names are different species of trees and that it would be a nice touch to match the species with the streets. Mr. Corn informed Mr. Grant to contact Alliant and his office as the utility lines in the village are only a couple of feet down. Mr. Grant will show Mr. Corn the planting plans before proceeding.

8. Emergency Home Repair Revolving Loan Fund: Review and Recommendations.

Ms. Wozniak presented the updated policies for committee approval. Approval date will state "effective upon passage". The promissory note is new; # 3 is new and on page 6 this position will state "designated personnel".

This policy needs to be approved so the Housing Staff has something to work with. Ms. Wozniak will also explore the possibility of moving this program to the Tribal Loan Fund Office to avoid confusions.

Motion made by Dave Corn to approve the Emergency Home Repair Revolving Loan Fund with the required changes. Second was by Mary Husby. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 0 abstentions and 1 absent (Komanekin).

9. Pay back agreements.

Payback agreements will be made on a case to case basis with the Housing Counselor and the tenant. The Director would be asked for an opinion if they are appealing the amount.

10. Damage to Housing Units not caused by Tenants Policy: Review and Approval.

Betty Jo Wozniak informed the committee that this policy is needed because the tenant is being charged for the damages caused by known or unknown sources. As long as the tenant is willing to make a police report, this shows that the tenant has nothing to do with this.

Mary Grignon informed the committee that the police call log could be used as a reporting mechanism until the actual incident report could be filed.

Ms. Wozniak will update the policy and bring it back to the committee for approval.

11. Other Business.

Ms. Betty Jo Wozniak is the new Executive Director of Housing.

This meetings Executive Session material will be taken care of by the Director.

12. Adjournment.

Motion made by Davey Jean Peters/Mary Grignon to adjourn the meeting.

Meeting adjourned at 4:25 p.m.

Respectfully submitted by,

Linda Peters, Recorder
Legislative Staff